



## SCHOOL SAFEGUARDING TEAM



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## TRUST SAFEGUARDING TEAM



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## What should I do if I have a safeguarding concern?

### Concerns about Children or Young People

- If you have any concerns relating to Child Protection or Safeguarding, please contact one of the schools Designated Safeguarding Leads immediately.

### Visiting the school?

- If you are a visitor to the school and need to report a concern, please contact the DSL on [dsl@sjm.academy](mailto:dsl@sjm.academy) or 01323 730255
- If contacting the school is not appropriate, please contact DCAT on 01273 425001 or [contact@dcacat.academy](mailto:contact@dcacat.academy)

- If a child or other person is at any immediate risk of harm, the first response should always be to call the police on 999. This policy applies to all adults, including volunteers, working in or on behalf of St John's Meads CEP School and DCAT.

### Concerns about a member of staff?

- If you have a concern about a member of staff or a volunteer, please contact the headteacher or alternatively contact a member of the Trust DSL team

### Concerns about the Headteacher

- If you have concerns about the Headteacher please contact the chair of governors (Clem Jackson [cjackson@sjm.academy](mailto:cjackson@sjm.academy)) or the Local Authority Designated Officer (LADO).

## Useful contact numbers

### Children and young people

For additional help and support or to speak to someone independent of the school please call the MASH/SPOA team;  
Telephone: **01323 464 222**  
Monday-Thursday 8.30am-5pm & Friday 8.30am-4.30pm  
Out of hours, with serious concerns that cannot wait until the next working day, contact the SPOA Emergency Duty Service.  
Telephone: **01273 335 906** or **01273 335 905** Monday-Thursday 5pm-8.30am & Fridays, weekends and bank holidays after 4.30pm to 8.30am  
Email: [0-19SPOA@eastsussex.gov.uk](mailto:0-19SPOA@eastsussex.gov.uk)

### Staff and volunteers

To speak to someone independent of the school about concerns of staff or volunteers please call SPOA or the Local Authority Designated Officer (LADO):  
Sam Efde 07825 782793  
Or make an online referral:  
<https://www.eastsussex.gov.uk/children-families/professional-resources/allegations/referrals/form-lado-referral>



Safeguarding is  
Everyone's  
Responsibility

